

To: Cabinet, Archives
From: Candy Horton
Subject: Minutes of October 15, 2013 Cabinet Meeting
Date: October 15, 2013

Members Present: Anderson, Bertch, Bohnet, Cannell, Collins, Depta, Doherty, Hutchins, Ives, Jbara, Johnson and Schlack

Staff Present: Horton

Guests Present: Michael McCall and Laura Cosby

Approval of the Minutes

The Minutes of October 8, 2013 were approved as amended.

Discussion and Action Items

- Michael McCall and Laura Cosby gave an overview of the proposed Residence Policy Change which would update the current policy and increase the opportunities for veterans, their families, and undocumented students.
- Inclusivity – calendar for moving forward and next steps were discussed.
- Gallup discussion included how to engage the college employees in the continuing journey.
- One Vision/One Voice – Board Policies Cabinet Policies (CMOP's) – keeping the goals on track.

- Travel
 - Kevin Dockerty to attend the Michigan Political Science Association's annual conference at Alma College in Alma, MI on October 17 & 18, 2013.
 - Michael McCall to attend the Great Lakes Association of Collegiate Registrars and Admissions Officers in Indianapolis, IN on November 5-8, 2013.
 - Steve Doherty and Karen Visser to attend the statewide Michigan Community College Annual Alumni meeting in Grand Rapids, MI on November 1, 2013.
 - Todd Weston and Mike Schulte to attend "Terrorism at Schools" seminar at Wayland Union High School, Wayland, MI on October 23, 2013.
 - Rick Ives or Mark Sheffer to attend the WMCJTC Curriculum Meeting at the Wyoming Police Department in Wyoming, MI on October 16, 2013.
 - Rick Ives and Mark Sheffer to attend Michigan Association of Campus Law Enforcement Administrators Fall Conference 2013 at Wayne County Community College District, Detroit, MI on October 25, 2013.
 - Kim Grubka and nineteen (19) students to attend the MI American Dental Hygienists' Association student member day at Baker College in Port Huron, MI on November 1, 2013.

- Grants
 - Department of Environmental Quality (DEQ) will work with KVCC to pursue funding to enhance our water retention ponds - the Portage-Arcadia Creek Watershed Management Plan.
 - Collaborative Grant Opportunity with employers from the Advanced Manufacturing Career Consortium connected to the Groves campus skilled trades training. KVCC would provide training under the grant.

Personnel and Operations

- Kudos! were given to the following:
 - Curtis Townsell – thank you very much from Elizabeth Lyons for the quick print of the Veteran Orientation Packets and Vet Letters.
 - Lesa Strausbaugh for her leadership effort in working with MPI to resurrect the Animal Tech Academy. The training will conduct the lab portion at MPI, use highly qualified instructors, and MPI's resources, be available to other companies and provide a cost efficient offering.
 - Michael McCall and Laura Cosby for their work on the Residence Policy Change Proposal.
- Reality Check – none
- Hires/Resignations/Retirements
 - Cheryl Grinnell will be retiring on December 31, 2013.
 - Susan Matlis to fill the position of Benefits Coordinator effective January 1, 2014.

Other

- Brief overview of the Public Act 201, Fiscal Year Appropriations 2013-2014.
- Fiscal Year 2015 Budget Development process.
- Community College Survey of Student Engagement with 2013 key findings.
- Facility Master Plan is on our website.
- Winter registration started October 14, 2013.
- Sales of \$272,000 for 8+ years of used equipment being sold on Ebay.
- \$23,000 received in rebates from Consumers Energy.

Next Meeting – The next regular Cabinet meeting is scheduled for:
Tuesday, October 22, 2013 at 8:00 a.m. in the Board Room, 3365.